

**The Gransdens Sportsfield and Recreational Association**  
**Minutes of the Committee meeting 08/04**  
**Held at the Manor House on Wednesday 10 September 2008**

**1. Present**

Committee: Chris, Celia, Craig, Nik, Charlie, Claire, Rosemary Hussain (tennis club)

Guest: Marisa Crook

**2. Apologies**

Barry, Kate, Andy

**3. Minutes of the Previous Meeting:** minutes were approved.

**4. Matters arising from the minutes:**

Action 1 Chris - COIF interest belongs to the tennis club. [ACTION 1: Chris to agree a principle with Tim Mason and calculate prior year interest income impact]

Action 2 Chris – electricity renewed with EON. 30% increase will cost an additional £900-£1000 annually. Since nursery and the tennis club are the main users the increase should be passed on to them. Rosemary, as the tennis club representative, pointed out that electricity had always been 20% of the rent. The need to meter the electricity was discussed. It was decided (1) that a meter (costing around £200 to buy and fit) be fitted to the flood light switch and (2) if the flood light switch shows greater than £300 of the cost annually then the tennis club will be charge proportionately more; if less than £300 then there will be no adjustment. [ACTION 2: Rosemary to take the proposal to the tennis club.]

Action 3 - The tennis club's rent has increased from £1200 to £1350 in 2007. The tennis club committee did not think a further 22% increase in 2008 was reasonable. [ACTION 3: Rosemary thought a tennis club licence existed, if one does she will provide a copy to Charlie.]

Action 4 – Charlie has made Beverley aware of this action. [ACTION 4: Chris to establish when the Greenfields Nursery year begins and give notice of the full inflationary increase.]

Action 5 – The insurance renewal is due 8 October 2008. Diane Taylor is now dealing with combining the Sportsfield insurance with that of the PC [ACTION 5: Charlie to liaise with Diane]. Public liability for tennis, bowls and badminton are no longer required. Public liability cover is still required for football (100 heads). Tennis club does not require the surface and fencing to be covered. Its nets should be covered for £1000 and Charlie believes the hut is under insured at £19000. Insurance for the cricket pitch is not required. The Chequers FC and juniors have public liability policies with injury risk included. The ball and bonfire still need to be covered. Blues and Soul has its own insurance.

Action 6&8 – [ACTION 6: Celia to speak to George and find out what has been done previously about connecting to the private sewer; Celia to then speak to Mrs Hayley and Mr Barlow if appropriate.]

Action 7 – Charlie is passing on the relevant information from Craig, Lynne and Beverley to Des in order to determine the size of biosphere that would be required.

Action 9 – PC precept proposal deferred to September 2009.

Action 10 – covered later in meeting.

Action 11 – In order to expand the area benefitting from the Sportsfield, expansion must be agreed at a meeting in accordance with the constitution and the minutes sent to the Charity Commission.

Action 12 – [ACTION 7: Celia to confirm the term of the Sportsfield lease, Oct 2018 or March 2028.]

Action 13 – Amendment to the constitution was to be covered later in the agenda; deferred to next meeting due to time constraints.

Action 14 – Content of the meeting was published in advance of the meeting.

Action 15 – According to the terms of the licence, the playgroup are expected to make a reasonable contribution to the up keep of the car park as determined by a surveyor.

Actions 16-19 – Car park was to be covered later in the agenda; deferred to next meeting due to time constraints.

Action 20 – The shed was discussed at the PC but nothing was reported. See action 22.

Action 21 – Barry was not present to comment on his discussions with Eric Blot about Potton Timber; deferred to next meeting.

Action 22 – Jason Dixon advised that a shed as Charlie described would cost around £25000. [ACTION 8: Marisa to look into more realistic options.] A container of the size required would cost around £2000 according to Des and would still require planning and be wood clad.

Actions 23-28 – Covered later in the meeting.

Action 29 – Celia supplied a copy of the nursery licence which was out of date. [ACTION 9: Claire to source an up to date copy and forward to Charlie and Chris.]

Action 30 – The contact list has been circulated to the committee.

Action 31 – Lynne is preparing the Trustees report for the Charity Commission and requires the names of replacing trustees.

## **5. Trustees**

Names were discussed and it was agreed to ask Martin Smith, Barry Girling and Al Dodds if they would be prepared to take on the positions. [ACTION 10: Celia to approach Al Dodds.] [ACTION 11: Claire to perform required checks.]

## **6. Fundraising**

Charlie explained his timeline for the Sportsfield (Attachment 1). The first stage is to (1) establish if there is a need and a will within the locality for an indoor hall, see questionnaire; and (2) obtain an agreement in principle from Hunts DC for a planning application. “Build: lighting” includes improving the quality of the tennis courts’ lighting and pillars.

Marisa explained to the committee, her strategy to raise £200,000 (Attachments 2&3).

The ball committee needs to pay £500 field rent [ACTION 12: Chris to send invoice].

## 7. Sports Hall Questionnaire

It was agreed that Marisa's version of the questionnaire with a few changes should be sent out as an insert to roundabout [ACTION 13: Marisa to make changes][ACTION 14: Claire to check whether the questionnaires can go in Oct or Nov Roundabout and to source printing].

The list of organisations to complete questionnaires was approved. These should be completed by the end of the year.

[ACTION 15:

### Questionnaire list

GGPC	Barry
LGPC	Nik
School	Kate
Nursery	Charlie
Playgroup	Claire
Afterschool club	Claire
Chequers FC	Craig
GYFC	Nik
Tennis club	Andy
Lawn Bowls	Marisa
Indoor Carpet Bowls Club	Marisa
Badminton	Chris
5aside pub	Barry
Evergreen	Celia
Mother's Union	Celia ]

## 8. Bonfire Night

Nik has talked to Nick Foster and Kevin Diss about the arrangements in previous years. Gill Ellwood from the Roundabout Revellers has offered Nik help with the event. [ACTION 16: Nik to write to the police, fire brigade and residents close to the field.]

The bonfire will be lit at 6pm, fireworks at 6.30. The village marquee will be required for Spillage who will play for half an hour before and after the fireworks. [ACTION 17: Nik to speak to Mike Capps who keeps the marquee.] The bar, food and music will be by the tennis court. The bonfire will be further away from the tennis club house than last year. [ACTION 18: Nik to organise a meeting, ask Andy to help with the bar and Trevor to help with the bonfire][ACTION 19: Claire to place notice in Roundabout]

## 9. Next meetings:

Wednesday 15 October 8pm at Celia's

Wednesday 19 November TBA